

INVERCLYDE INTEGRATION JOINT BOARD – 25 JANUARY 2021

Inverclyde Integration Joint Board

Monday 25 January 2021 at 2pm

Present: Councillors J Clocherty, L Quinn, L Rebecchi and E Robertson, Mr S Carr, Ms P Speirs, Mr A Cowan, Ms D McErlean, Dr D McCormick, Dr C Jones, Ms L Long, Ms S McAlees, Ms L Aird, Ms G Eardley, Ms M Moyse (for Mr H MacLeod), Ms C Elliott and Ms C Boyd.

Chair: Councillor Clocherty presided.

In attendance: Mr A Stevenson, Head of Health & Community Care, Ms A Malarkey, Interim Head of Homelessness, Mental Health and Drug & Alcohol Recovery Services, Ms V Pollock (for Head of Legal & Property Services), Ms S Lang and Ms D Sweeney (Legal & Property Services), Service Manager, Communications, Tourism and Health & Safety and ICT Services Manager.

The meeting took place via video-conference.

1 Apologies, Substitutions and Declarations of Interest

1

Apologies for absence were intimated on behalf of Dr H MacDonald, Mr S McLachlan and Mr H MacLeod, with Ms M Moyse substituting.

Ms C Boyd declared an interest in agenda item 11 (Reporting by Exception – Governance of HSCP Commissioned External Organisations).

2 Chief Officer's Report

2

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing an update on a number of areas of work underway across the Health & Social Care Partnership and (2) appending the log of decisions taken with the approval of the IJB Chair, Vice-Chair and Chief Officer during the period 5 January to 20 January 2021.

Decided:

- (1) that the report be noted; and
- (2) that the operational decisions made under the powers delegated to the Chief Officer as detailed in Appendix 1 to the report be noted.

3 Inverclyde Integration Joint Board Decision-Making Arrangements

3

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership reviewing the current governance arrangements for the Inverclyde Integration Joint Board during the current COVID-19 pandemic.

Decided:

- (1) that the contents of the report be noted;
- (2) that the next meeting of the Integration Joint Board and IJB Audit Committee be on the basis of consideration of business-critical items only;
- (3) that agreement be given to the suspension of meetings of the Strategic Planning Group; and

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(4) that the decision-making arrangements be reviewed at the next meeting of the IJB and at each meeting thereafter taking account of the circumstances at that time.

4 Minute of Meeting of the Inverclyde Integration Joint Board of 2 November 2020 4

There was submitted the minute of the meeting of the Inverclyde Integration Joint Board of 2 November 2020.

Decided: that the minute be agreed.

5 Rolling Action List 5

There was submitted a Rolling Action List of items arising from previous decisions of the Integration Joint Board.

Decided: that the Rolling Action List be noted.

6 Financial Monitoring Report 2020/21 – Period to 31 October 2020, Period 7 6

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets, other Income Streams and Earmarked Reserves position for the current year with a detailed report as at Period 7 to 31 October 2020.

The IJB Chief Financial Officer provided the Board with a verbal update on the financial position to 31 December 2020, Period 9.

It was reported that estimated COVID costs were now £7.720m, a reduction of £0.771m from the last reported position. The main movement related to COVID vaccination clinic costs now being captured in the Health Board return rather than the individual IJB returns and a reduction in the Provider Sustainability forecast and other lines based on year to date actuals.

Health was still forecasting a break even position but Prescribing volumes had dropped further which suggested that it might be possible to transfer a further £0.100m to the Transformation Fund Earmarked Reserve in the current year.

There was also a possibility of additional funding being transferred to the HSCP in-year from the Health Board for GP premises underspends and funding for a seconded post.

This was still under discussion but if agreed could mean a further £200,000 to £300,000 transfer to Earmarked Reserves from Health. The final potential movement in Health at this stage would relate to the timing of COVID funding which might impact on the year-end position. This would be a timing issue and would not influence IJB decision-making and it would be reflected in the forecast once confirmed.

The Social Care Period 9 reports were still being finalised and at this stage, while there were some shifts in the forecasts, officers were not aware of a significant overall movement. If, following finalisation of the report, there was a significant shift, officers would work to address this and if any IJB level decisions were required as part of that action, this would be taken through the Chair/Vice-Chair fortnightly meetings in terms of the IJB emergency powers arrangements.

Decided:

(1) that it be agreed to note (a) the verbal update by the IJB Chief Financial Officer on the financial position to 31 December 2020, Period 9 and (b) the current Period 7 forecast position for 2020/21 as detailed in Appendices 1 to 3 of the report and that the projection assumes that all COVID costs in 2020/21 will be fully funded by the Scottish Government;

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- (2) that it be noted that in the event there are any gaps in funding for COVID costs, then the IJB will review the Reserves to meet this shortfall;
- (3) that it be noted that a report on IJB Reserves had been reported to the IJB Audit Committee earlier in the day;
- (4) that approval be given to the proposed budget realignments and virement at Appendix 4 and that Officers be authorised to issue revised Directions to the Council and/or Health Board as required on the basis of the revised figures set out in Appendix 5;
- (5) that approval be given to the planned use of the Transformation Fund as set out in Appendix 6;
- (6) that the current Capital position as set out in Appendix 7 be noted;
- (7) that the current Earmarked Reserves position as set out in Appendix 8 be noted; and
- (8) that it be agreed to accept the formal 2020/21 funding offer from NHS Greater Glasgow & Clyde which was in line with the indicative budget approved by the IJB in March 2020.

7 Infant Feeding Collective Impact: Sustainability Report

7

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing an update in relation to the utilisation of the Transformation Board and Programme for Government (Breastfeeding) Funding to create an Inverclyde Infant Feeding Team and (2) setting out the impact which these changes have had on local breastfeeding initiation and continuation rates and (3) seeking approval for continuation of the arrangements.

Decided:

- (1) that the positive outcomes from the initial project as set out in the report be noted;
- (2) that approval be given to continued investment in the Breastfeeding Lead and Infant Feeding Advisor posts to promote sustainable increases in breastfeeding with all the associated benefits.

8 Model Code of Conduct – Scottish Government Consultation

8

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising that the Scottish Government on 19 October 2020 had commenced a public consultation on a major review of the Model Code of Conduct for Members of Devolved Public Bodies and that the views of all users and the public were invited by the closing date of 8 February 2021.

Decided:

- (1) that the consultation on the Model Code of Conduct, with the opportunity for individual responses by the closing date of 8 February 2021, be noted; and
- (2) that it be remitted to the Standards Officer to submit a corporate response on behalf of the IJB by the closing date, taking account of any comments submitted by IJB members.

9 Chief Social Work Officer Annual Report 2019/20

9

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the Inverclyde Chief Social Work Officer Annual Report for the period 2019/20.

Decided: that the contents of the Inverclyde Chief Social Work Officer Annual Report 2019/20 be noted.

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10 Minute of Meeting of IJB Audit Committee of 2 November 2020

10

There was submitted the minute of the Inverclyde Integration Joint Board (IJB) Audit Committee of 2 November 2020.

Mr Alan Cowan, Chair of the IJB Audit Committee, provided a brief feedback on the main issues discussed at the Committee held at 1pm that day. These were:

Internal Audit Progress Report – 31 August to 18 December 2020

The regular progress report had been presented to the Committee. No audit reports had been finalised since the last report in September 2020 and the remaining work related to the provision of advice in respect of risk management which would be undertaken alongside the risk management training organised for 15 March 2021.

In relation to Internal Audit follow-up work, three actions were complete and the completion date in relation to the fourth action (Updating the IJB's Reserves Strategy) had been delayed to 30 September 2021 due to an agreed delay in completion of the revised Integration Scheme.

IJB Reserves

The IJB Audit Committee had considered a report providing information on the nature and purpose of the IJB Reserves which included an update on the potential impact of COVID-19 and the current year financial position on IJB Reserve balances.

The Audit Committee had agreed that it would be useful for the report to be shared with the wider IJB either as an item on the agenda for the March meeting or as the subject of a development session.

Status of External Audit Action Plans

The IJB Audit Committee had considered a report on the status of current actions from External Audit Action Plans at 30 November 2020.

One action (Best Value) had been completed by officers by 30 November and four others were currently being progressed. These included the Integration Scheme Review and the implementation of locality planning groups which it had not been possible to progress as a result of the COVID-19 second wave although reassurance had been given that communication with the localities was continuing.

External Audit – Proposed Audit Fee 2020/21

The IJB Audit Committee had given approval to the proposed audit fee for 2020/21 of £27,330.

Best Value Questionnaire

The IJB Audit Committee had been advised that the Best Value survey had been prepared and that once tested, would be issued to all members of the IJB Audit Committee and the wider IJB within a timescale which would enable inclusion in the report to the March Committee.

Decided:

- (1) that the minute of the IJB Audit Committee of 2 November 2020 be noted; and
- (2) that the feedback provided by the Chair in respect of the meeting of the IJB Audit Committee held earlier in the day be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

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| Item | Paragraph(s) |
|--|---------------------|
| Reporting by Exception – Governance of HSCP Commissioned External Organisations | 6 and 9 |
| Update on Mental Health Activity | 1 |
| 11 Reporting by Exception – Governance of HSCP Commissioned External Organisations | 11 |
| <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on matters relating to the HSCP governance process for externally commissioned Social Care Services.</p> <p>Ms Boyd declared a non-financial interest in this item as a Director of Inverclyde Carers' Centre. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision-making process.</p> <p>Decided:</p> <p>(1) that the governance report for the period 26 September to 27 November 2020 be noted; and</p> <p>(2) that Members acknowledge that Officers regard the control mechanisms in place through the governance meetings and Managing Poorly Performing Services Guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.</p> | |
| 12 Update on Mental Health Activity | 12 |
| <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on a range of activity related to Inverclyde Mental Health Services and initiatives related to the wider Mental Health Strategy delivery.</p> <p>The IJB noted the report, approved the staffing issues detailed and agreed that a development session on mental health be held in February 2021, all as detailed in the appendix.</p> <p>(Mr Carr left the meeting during consideration of this item of business).</p> | |
| 13 Ms Lesley Aird | 13 |
| <p>At the conclusion of the meeting, the Convener referred to the recent appointment of Ms Lesley Aird, IJB Chief Financial Officer to a promoted post within Finance Services at Greater Glasgow & Clyde Health Board from mid-April 2021. He expressed his thanks to Ms Aird for her work with the IJB and on behalf of Members, wished her every success in her new post.</p> | |